**Application for Accreditation to Teach Religious Education or Lead   
in a Catholic School**

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|  |  |  | |  |  | |  |  | |  | |  |
| Title |  | Surname | |  | First Name | |  | Second Name | |  | | Former Name (if applicable) |
| Address | | |  | | | | | | | | | |
|  | | |  | | | | | | Postcode | |  | |
| Email | | |  | | | Date of Birth | |  | | | | |
| Telephone (H) | | |  | | | Mobile | |  | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| School Name (if applicable) |  | | School E Number (if applicable) | |  |
| School Address (if applicable) |  | | | Postcode |  |
| Telephone (S) |  |

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| ***Please attach a copy of your current registration card from the Victorian Institute of Teaching (VIT)*** | C Number (if applicable) | **C** |

**Accreditation to Teach Religious Education or Lead in a Catholic School – Requirements**

The applicant should be able to demonstrate that they have successfully completed formal, assessed study in Religious Education, Theology or Catholic Leadership within five years of being employed (courses are approved by agreement of the diocesan heads of Religious Education).

A qualification in Catholic Leadership (e.g. a master’s degree) must include four units of Religious Education or Theology (or equivalent).

**I have attached the relevant documentation to support my application for Accreditation to Teach Religious Education or Lead in a Catholic School.**

**Please check:**  **I have attached a copy of my *current* VIT registration card**

**I have attached a copy of my transcript showing the subjects studied**

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| ***Date of form completion*** |  |

When the form is completed and necessary documents attached, please email or forward as appropriate to the Catholic Education Office in the diocese in which your school is located (see below for details). If all the documentation is provided and the application meets the requirements of the accreditation policy, you should receive certification in four to six weeks.

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| **Archdiocese of Melbourne** | **Diocese of Ballarat** | **Diocese of Sale** | **Diocese of Sandhurst** |
| Please email to: | Please email to: | Director of Catholic Education | Director of Catholic Education |
| [accreditationenquiries@cem.edu.au](mailto:accreditationenquiries@cem.edu.au) | [accreditation@ceob.edu.au](mailto:accreditation@ceob.edu.au) | Catholic Education Office | Att: Director of Religious Education |
|  |  | PO Box 322 | Sandhurst Catholic Education Office |
|  |  | WARRAGUL VIC 3820 | PO Box 477 |
|  |  |  | BENDIGO VIC 3552 |