

# Slips, Trips and Falls Checklist



**CECV**  
ACN 719 459 853

<b>NAME OF EMPLOYEE:</b>	<b>POSITION/JOB:</b>
<b>SCHOOL:</b>	<b>DATE:</b>

This checklist has been developed to assist in the identification of slips, trips and fall hazards in the school environment. If hazards have been identified, ensure appropriate control measures are implemented.

QUESTION	YES	NO
<b>FLOORS</b>		
Are floors free of water, ice or other fluids?		
Are floor surfaces even?		
Are there any raised carpet edges, corners of mats or holes worn in carpets?		
Is high-visibility paint and non-slip edge strips used to mark the edges of steps, changes in floor levels and curbs?		
Are there any leaks of fluid on to the floor from activities or machines?		
Is poor drainage causing pooling of fluids?		
Are there floor surfaces that are slippery when wet?		
<b>STAIRS/RAMPS</b>		
Are ramps designed to prevent slips and falls?		
Are stairways kept clear of boxes, cords and clutter?		
Is the tread on stairs adequate to minimise slipping?		
Are handrails adequate for staff and students?		
Are stairways well lit?		
Do any steps have a rise or tread that is too small or too large?		
Is the lighting insufficient for ramps or steps to be seen clearly and without glare?		



Do heavy trolleys have to be pushed up ramps?		
<b>OUTDOOR AREAS</b>		
Are there potholes in footpaths or walkways, raised, missing or broken pavers?		
Are outdoor areas well-lit at night?		
Are there protruding or uncovered grates or drains in pedestrian access areas?		
Are there any broken or raised tiles?		
Are there any changes in surface levels not easily noticed, for example, ridges?		
<b>HOUSEKEEPING</b>		
Are walkways and doorways clear of boxes, cords and clutter?		
Are wet floor signs available and used correctly?		
Are there any trip hazards due to equipment and other moveable objects left on the floor?		
Do staff/students walk on wet floors after it has been cleaned?		
Is there a delay in having damaged surfaces repaired?		
<b>FOOTWEAR</b>		
Is the footwear worn by staff and students suitable to the school environment?		
Does staff in some areas require slip resistant footwear?		
<b>EMPLOYEE SIGNATURE:</b>		
<b>PRINCIPAL NAME AND SIGNATURE (if applicable):</b>		