

# Managing the Removal of Asbestos



## Overview

If the school is planning demolition or refurbishment work and asbestos has been identified, the asbestos should be removed before work starts.

## Managing the asbestos removal process

The main steps are:

- Review the school's asbestos register
- If the school does NOT have an asbestos register, ensure all asbestos has been clearly identified by a competent asbestos consultant and use the findings to create an asbestos register
- Inform staff, neighbouring businesses (and if necessary residents) about the planned works
- If possible, schedule the removal during school holidays or at weekends
- Engage a licensed asbestos removalist who should:
  - Be listed on the WorkSafe website as a Licensed asbestos removalists
  - Provide the school with a written asbestos control plan
  - Notify Worksafe before removing the asbestos
  - Remove and dispose of the asbestos in a safe manner
  - Provide advice regarding the need for carrying out air monitoring
- Obtain a clearance certificate from an independent person, such as an occupational hygienist before reoccupying the area
- Update the school's asbestos register when the work is completed
- **Seek advice** from one or more of the following:
  - An asbestos auditor, occupational hygienist or a licensed asbestos removalist
  - An OHS Advisor at the CECV IR Unit on (03) 9267 0431



## Resources

- Managing Asbestos Emergencies
- Sample Asbestos Register
- Asbestos Management
- Removing Asbestos in Workplaces (WorkSafe Compliance Code)
- Licensed asbestos removalists (WorkSafe)
- [www.asbestos.vic.gov.au](http://www.asbestos.vic.gov.au)