

Work organisation



An employer may direct an employee to undertake other duties.

Directions

An employee may be directed by an employer to carry out duties that are:

- reasonably within the limits of the employee's skill
- consistent with classification structure of the Agreement

provided that the duties undertaken are not designed to de-skill the employee.

The employee may also undertake these duties with additional equipment (if applicable), provided that the employee has been properly trained in the use of the equipment.

Any direction issued by the employer for an employee to undertake other duties shall be consistent with the employer's legal and moral responsibilities to provide a safe and healthy working environment.

Workload / Consultation

An employer shall attempt to provide for equitable workloads in schools, so no employee is required to perform an unfair, unreasonable or excessive workload.

In matters affecting workloads of employees, employers will establish mechanisms to provide for consultation.

References

- *Victorian Catholic Education Multi Enterprise Agreement 2013* (clause 9)

Legislation

- *Occupational Health and Safety Act 2004* and Regulations made under that Act